

**City of Brawley is Recruiting for:**



## **Parks Maintenance Leadman**

### **Permanent Position**

**\$19.28 - \$23.44 per hour**

Under the direction the Parks Coordinator or the Parks and Recreation Manager, the Parks Maintenance Leadman is responsible for supervising and participating in the development and maintenance of city parks and landscaped areas. This position assigns crews and provides overall supervision of work performed in the parks.

**DUTIES:**

See the job description for the Essential Duties and Responsibilities of this position

**EDUCATION AND EXPERIENCE/LICENSE:**

High School Diploma or equivalent.

A minimum of two years of experience in landscaping, grounds keeping or related field.

Experience in turf management, landscaping, plumbing, electrical and welding knowledge required.

Must possess a valid California class C driver's license.

**ADDITIONAL INFORMATION:**

This is a non-exempt (hourly) position. The selection process includes an oral interview.

**REPORTS TO:**

Parks Coordinator and/or the Parks and Recreation Manager

**TO APPLY:**

Please submit a City of Brawley Employment Application with supporting documents to:  
City of Brawley, 383 Main St., Brawley, CA 92227 or email to [sbonillas@brawley-ca.gov](mailto:sbonillas@brawley-ca.gov)

**DEADLINE:**

**June 10, 2022**



## **CITY OF BRAWLEY**

**CLASS TITLE:** Parks Maintenance Leadman

**DEFINITION:** Under the direction of the Parks Coordinator or the Parks and Recreation Manager, the Parks Maintenance Leadman is responsible for supervising and participating in the development and maintenance of city parks and landscape areas. The Parks Maintenance Leadman assigns crews and provides supervision.

**SUPERVISION RECEIVED AND EXERCISED:** Receives direction from the Parks Coordinator or the Parks and Recreation Manager or his/her designee.

**EXAMPLES OF ESSENTIAL DUTIES AND RESPONSIBILITIES:** Essential functions, as defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills and other characteristics. The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks to address business/organizational needs and changing business/organizational practices:

- Maintains Leads and coordinates the work of full time and part time employees as well as volunteers
- Organizes schedules and assigns grounds work according to available personnel and schedules work in coordination with other crews and in accordance with the seasonal maintenance needs.
- Communicates with the Manager or Coordinator regarding project status and employee performance; identifies and informs the Manager or Coordinator of park maintenance and horticultural problems and needs.
- Supervises maintenance and care of tools and equipment
- Ensures use of safe and efficient on-site work practices and procedures
- Performs grounds park maintenance work requiring specific skills such as tree trimming and maintaining irrigation systems
- Operates pickup and dump trucks, tractors, rototillers, chain saws, skip loaders and other similar equipment
- Diagnoses turf and plant problems; implements control procedures
- Responds to questions and comments from the public
- Determines park maintenance needs such as personnel, equipment and supplies in the planning and scheduling of work activities; evaluates material and equipment requirements for crews.

### **OTHER DUTIES**

Perform related duties as assigned

### **KNOWLEDGE AND ABILITIES**

- Knowledge of the principles of lead supervision
- Knowledge of methods, material, equipment and practices used in the maintenance repair and construction of parks and related facilities
- Knowledge of basic carpentry, plumbing, masonry, electrical, welding and landscaping
- Knowledge of the operation, maintenance and repair of equipment and tools used for grounds and park maintenance activities

- Knowledge of manual and automatic irrigation system installation, operation and repair
- Knowledge of proper cultivating, pruning and shaping trees
- Knowledge of safety practices
- Ability to schedule, assign, lead, coordinate and review the work of the parks personnel
- Ability to work from oral and written directions
- Ability to apply regulations and procedures
- Ability to take simple measurements
- Ability to prepare reports and keep records of work completed time, parts, material and supplies utilized in operations
- Ability to train personnel on activities, procedures and practices
- Ability to establish and maintain effective working relationships with the public and other agencies

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**EDUCATION & EXPERIENCE AND LICENSE:**

- High School diploma or equivalent
- A minimum of two years of experience in landscaping, grounds keeping, or a related field
- Experience in turf management, landscaping, plumbing, electrical and welding knowledge required
- Must possess a valid California driver license

**PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:****ENVIRONMENT**

- Work will be performed both in an indoor and outdoor environment at various site locations
- Work schedule may be irregular and may include weekends, some holidays and response to off duty calls
- Exposure to: a variety of climatic conditions; dust; potentially hazardous chemicals such as pest control agents, solvents, paints and cleaning agents

**PHYSICAL DEMANDS**

- The employee is required to perform manual labor
- Required to maintain the physical conditions necessary to stand for long periods of time
- May be required to climb, stoop, kneel, crawl or crouch
- Maybe required to safely lift and carry up to 50 pounds
- Required to push and pull mowers and other equipment

**Disaster Service Workers:**

Under California Government Code Sections 3100 - 3109, public employees are designated as disaster service workers. The term "public employees" includes all persons employed by the state or any county, city, state agency, or public district. Disaster service workers are required to participate in such disaster service activities as may be assigned to them by their employer or by law. The employees working for the City of Brawley take this responsibility seriously. Disaster plans are continuously being evaluated, drills are scheduled, and employees engage in training where they practice executing emergency support services.

The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.